

LAD Board Meeting Agenda
LEBANON AQUATIC DISTRICT
1800 S 5th Street and via Zoom
August 21, 2023

10. Call to Order 6:04

Roll Call

Jereme Guenther, Director
Mark McAllister, Chair
Kim Kendall, Vice Chair
Laurie Dennis, Director
Peg Snyder, Director
Lorlee Engler, Executive Director
Jill Smith, Secretary

Expire

Position – 1 6-30 – 2027
Position – 2 6-30 – 2027
Position – 3 6-30 – 2027
Position – 4 6-30 – 2025
Position – 5 6-30 – 2025

Guests: Rose Kress, Rose Kaler, Dorrie Board, Mary Cooke, David Anderlik, Delbert Scott, Joe Andrews, Jim Knaup, Chris Engler, Matt Wyatt, Malaki Guenther, Sara Jameson.

Pledge of Allegiance

Adjustments to the Agenda – Add SDAO Training 50.3

20. Oral Requests and Communications from the Audience/Staff: Delbert Scott followed up on a topic he brought up a few months ago honoring Judy Phillips who was instrumental in formation of the District in 2001. Lorlee assured him that she has been in contact with the family and we are still in the process of doing this. Kim suggested we move the oral requests from the audience to after New Business. Peg moved to move the oral request to 50.4 after new business. Mark seconded. Motion approved.

30. Consent Calendar – Approve July minutes from regular board meeting. Peg moved to accept the minutes with some minor changes, Jereme seconded. Motion approved.

40. Unfinished Business:

40.1 Pool Renovation update –Lorlee E. – We were successful in getting the Ford Family Grant of \$25,000 which is pending until we are closer to our goal. We are scheduled to have a progress report meeting in one year with them. Jereme was concerned that a large amount of this money went to Larry Mullins. Laurie responded that we want to keep Larry on as a consultant with the District. His contacts are invaluable and he is an expert on getting donations. We have received \$40,000 last fiscal year which is a lot of money in donations. Our plan is to raise a million dollars and we recognize this will be difficult but Larry is beneficial to achieving this goal. Kim wanted to know if his agreement with us should have some sort of milestones. Jereme feels that we should see some milestones with Larry. Laurie and Peg were both firm that they are happy with Larry's progress. Mark commented that we should keep going with Larry and that everything is on track. Jereme asked to see the contract and add some milestones. The board agreed that the next few months are great timing for fundraising. Kim pointed out that we should have a resolution regarding contracts with the Lebanon Aquatic District. She also talked about procedure of getting rid of district property. Lorlee assured her we have a process for getting rid of any large item that is District property and that most of the items we discard are because they are small items that are disposable.

40.2 Live streaming Aquatic District meetings – Discussion – Jereme commented that we should not put funds into equipment for live streaming. Peg agreed. We can set up an account with Youtube for Lebanon Aquatic. Lorlee will create a gmail account for the Lebanon Aquatic District to use for this purpose. Jereme moved we should livestream board meetings when a board member has equipment available and under a LAD account. Kim seconded. Motion approved.

40.3 Budget and Audit analysis – Discussion – Jereme brought in some numbers he has been working with. Peg questioned where he was getting some of his numbers. He got some of the numbers from the budget. Peg explained about how we do our budget and we bring forward the ending balance from the previous year. We operate with governmental accounting. Peg and Laurie assured him we are audited every year and we have an excellent accountant. We are governed by SDAO and we are not running in a deficit. The auditor has assured us we are in good standing and has provided documentation showing how well we are doing. Laurie assured the board and public that we have never operated in a deficit. The board requested this topic be tabled until next year as our budget is already complete and approved.

50. New Business:

50.1 Pool Maintenance closure dates and repairs/work to complete – Close Sept 5-10 and open back up on Sept 11.

Leak in surge tank, drain out the warm pool and drain down the main pool.

50.2 Fall Schedule Changes – 1-3 rec swims will end the end of this month. Third graders and High School PE will begin when school starts.

50.3 SDAO Training – Laurie will be going to a board training in September in Salem, Peg will be going to one in September in Astoria. George Dunkel is willing to come to our location for training in October. Mark and Kim have watched a you tube version of the training. Jereme will watch the virtual training. Kim reported that board members can email all the board members as long as you do not reply. Lorlee responded that the rule is it must be fewer than 3 board members to discuss LAD business without a quorum and published public meeting.

Audience: Some of the audience asked if they can watch the board training. Dorrie Board commented that it seemed there is a lot of animosity in the room. The board explained that there are new people on the board and a lot of information to explain to the new board members and it must be done in a public meeting. Sara Jameson at St Martins on zoom had contacted us about showers for the homeless. She has requested that they get a discounted price for showers. This will be put on the agenda for next month. Chris Engler asked if Jereme’s spreadsheet with the budget numbers is public. Jereme responded that the public document is less misleading than the one handed out at the meeting.

60. Director’s Report:

60.1 June and July Financials – Lorlee reported on the June and July financial reports. The General Fund used money to support the swim club. Last year we transferred money from the swim club checking account to pay back the general fund. The board may decide to do that again this year. The club is growing so we will look at it in another few months. Lorlee went over the Profit and Loss report from last fiscal year showing we came out ahead. July Financials (the first month of the fiscal year) we got in \$22,000 total programs. If the next 11 months are as good as July we will be ahead of the budget figures.

60.2 Property Tax Report – We got some timber revenue this month. We get the most of the Property Taxes around November. We did not get any property tax money in July.

60.3 Building update – We had some work done on the toilets in the Women’s locker room. General maintenance and cleaning will be done during the scheduled maintenance closure in September.

70. Remarks from the Directors: Mark entertained a discussion on Fundraising. We are getting a banner and possible yard signs to get the word out around town about our fundraising. We will be putting the fundraising information on the website. Laurie will be reaching out to a friend who is a graphic artist and see what she can do for us. We should add a QR Code to the signs. Kim suggested we set up a Cash app or Venmo for people to donate money. Lorlee is working on a thermometer poster to put up in the lobby. We will have some mock ups of yard signs for the next board meeting.

80. Messages and papers from the Chair:

90. Adjournment: - 7:52 pm