LAD Board Meeting Minutes
LEBANON AQUATIC DISTRICT
1800 S 5th Street and via Zoom
February 17, 2025

10. Call to Order – Regular Board Meeting
Roll Call Expire

Jereme Guenther, Director/Secretary/Treasurer	Position – 1	6-30 – 2027
Mark McAllister, Director	Position – 2	6-30 – 2027
Kim Kendall, Chair	Position – 3	6-30 – 2027
Laurie Dennis, Director	Position – 4	6-30 – 2025
Darla Bulmer, Vice Chair	Position – 5	6-30 – 2025

Lorlee Engler, Executive Director

Roll call, Kim, Darla, Lorlee, Jereme present, Laurie is absent and Mark arrived at 6:45pm.

Public in Attendance: Robert Waterhouse, Chris Engler, Jim Knaup, Will Lewis, Matt Wyatt, Kori Sarrett, Julie Miller, Bill Harbeck (zoom), Rose Kaler (zoom), Rose Kress, and Allison Thompson (zoom).

Pledge of Allegiance - Meeting starting at 6:02pm
Adjustments to the Agenda

20. Consent Calendar – Approve January minutes
Darla made a motion to approve the January minutes, Jereme seconded, Kim, Darla, Jereme approved.

30. Unfinished Business:
30.1 Pool Renovation Project – Lorlee/Will Lewis LCSD
Will Lewis and Lorlee talked over their thoughts on the pool renovation project. HMK is the district's construction manager for the schools. The school is offering to partner with the LAD board on a 50/50 basis to move forward with the repair project; Lewis says this partnership would be for the entire project. Lewis believes this would be a project to perform this year in 2025. Kim asked for clarification on the design vs buildout itself, and where the partnership would be applied. Bids will be required for the project due to the size of it. The school district would be bringing in HMK for oversight on the project. Kim clarified with Lorlee that this partnership would allow us to receive the 25k promised donation from the Ford foundation. Lewis says the school district would pay for HMK on top of 50% of the project which includes both the design phase and the buildout itself. The school is also offering a loan to us to help us cover our 50% of the project if needed. Kim explained all of this to Mark when he arrived. Kim asked for questions about this project from the public. Jim, from the audience, asked about the initial step in the project. Darla made a motion to move forward with this plan with the school district, Mark seconded, Kim, Darla, Mark, and Jereme approved. Darla asked the school if they could double check that we are not missing any potential grants for the project.
30.2 Scholarship consideration proposed by Mark – Kim
Darla mentioned that they had a conversation about the scholarship that it would be addressed after we had established the budget for the upcoming project.

40. New Business:
40.1 2024 Audit w/Kori Sarrett, CPA with Accuity
Kori presented our 2024 audit. She said the audit went well with only a couple of minor journal entries. There are no significant deficiency findings, in large part because we have an external financial company. There were a couple of over expenditures, one of which was the transfer of money to the swim club. Contingency line items are not allowed, and the board needs to be calling them out if we see them. We also got a grant for the diving board, which was incorrectly netting in the expenses, it needs to be included in the donation income. Fixing these two items caused us to run over our budget line item in those areas.
40.2 Appoint Budget Officer and Approve Budget Calendar for 25/26 FY

Lorlee presented the budget calendar, saying it is basically a copy from last year. We have a vacancy on the budget committee, lorlee will post it on the website for people to apply. The committee would meet again at the library. The hearing to adopt the budget would take place during a normal board meeting. Jereme made a motion to accept the budget calendar as presented, Darla seconded, Kim, Darla, Jereme approved.

40.3 Update Board Duties and Responsibilities Policy Manual – Kim

The policy is being changed to say that the responsibilities of the secretary can be delegated by a board vote, striking the need for the individual to be a staff member. Darla made a motion to do this, Jereme seconded, Kim, Darla, Jereme approved. Kim explained the change was so we could officially bring in an individual to take notes for the board.

50. Oral Requests and Communications from the audience:

Kim asked for public comments. Robert Waterhouse gave a presentation on the status of the Friends of the Pool group. They are now officially registered with the secretary of the state. They are currently continuing the process of becoming a 501c3. He mentioned that getting new starting blocks is likely to be one of their first donation projects to support the upcoming repair project. Robert mentioned that the officers are currently Peggy, Rose, and Robert.

60. Treasurers Report:

60.1 No Reports

Jereme did not have anything from the monthly finances that stood out as abnormal. Lorlee referenced a few items that she was happy about in it. Lorlee pointed out that we are ahead of our balance this year despite having the boiler break and other small unexpected expenses. Lorlee specifically pointed out 250k that could be used as a downpayment on our upcoming repair project. Lorlee also referenced our program revenue for this last month that was higher than normal for us.

70. Director's Report:

70.1 Facility and Staff Update – Lorlee

The inflatables should be here anytime now. We will need training on setup and teardown and properly protecting the equipment when torn down. We have a staff member who works for both us and the school, this staff member heard about the school's wellness dollars and is offering to teach a class that would allow people to take advantage of them with the pool. This could develop into a new source of revenue alongside the inflatable program. Kim asked about how anchors for the new inflatables would affect the pool repair project, Lorlee said they would tie into our existing anchors and not affect the repairs.

80. Remarks from the Board of Directors:

Darla is excited that we are moving forward with the repairs project.

90. Adjournment:

Adjourned at 7:04pm, Darla made a motion, Mark seconded, Kim, Darla, Mark, and Jereme approved.

ZOOM:

Topic: LAD Board Meeting
Time: Feb 17, 2025 06:00 PM Pacific Time (US and Canada)
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